

**Help Wanted, Stidham United Methodist Church Office: Paid Bookkeeper Internship Position.**

Four to six hours per week beginning as soon as the successful candidate is identified and continuing through the end of October, 2018. Requirements for this position include strong computer skills and a familiarity with fund accounting. Proficiency with Quick Books financial software and Microsoft Office software (Word, Excel, Publisher, and Power Point) is also important for this position. **To apply for this position please send or deliver your resume and the names and contact information of three references to the attention of Denice Hoffman, Chair, Staff Parish Relations Committee, c/o Stidham United Methodist Church, 5300 S 175 W, Lafayette, IN 47909 Phone: 765-474-2806. E-mail: [stidhamumc@yahoo.com](mailto:stidhamumc@yahoo.com).** Applications for this position will be accepted through Sunday September 9, 2018 or until the position is filled.